\*\* FREE PREVIEW VERSION \*\*

[organization logo]

[organization name]

**CHANGE MANAGEMENT POLICY**

|  |  |
| --- | --- |
| Code: |  |
| Version: |  |
| Date of version: |  |
| Created by: |  |
| Approved by: |  |
| Confidentiality level: |  |

**Change history**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Version** | **Created by** | **Description of change** |
| 01/10/2013 | 0.1 | Dejan Kosutic | Basic document outline |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Table of contents**

[1. Purpose, scope and users 3](#_Toc270717726)

[2. Reference documents 3](#_Toc270717727)

[3. Change management 3](#_Toc270717728)

[4. Managing records kept on the basis of this document 3](#_Toc270717729)

[5. Validity and document management 4](#_Toc270717730)

# Purpose, scope and users

The purpose of this document is to define how changes to information systems are controlled.

This document is applied to the entire Information Security Management System (ISMS) scope, i.e. to all the information and communication technology within the scope.

Users of this document are employees of [organizational units for information and communication technology].

# Reference documents

* ISO/IEC 27001 standard, clauses A.12.1.2, A.14.2.4
* Information Security Policy

# Change management

Each change to operational or production systems must be made in the following way:

1. change may be proposed by [specify job functions]

\*\* END OF FREE PREVIEW \*\*

To download full version of this document click here: <http://www.iso27001standard.com/en/documentation/Change-Management-Policy>